

Board of Governors Regular Meeting DRAFT
Irvington Community Schools, Inc.

Tuesday, October 26, 2021
Irvington Community Elementary School

Pursuant to Article II, section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s Board of Governors was held on October 26, 2021, at the Irvington Community Elementary School Gymnasium.

Carrie Kriech, Board Chair, presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:02 p.m.

The following board members were present and available to vote on matters presented to the board:

- Carrie Kriech, Board Chair
- Christina Arrom, Vice President
- Richard Berger, Treasurer
- Jwan Davidson, Secretary
- Jodie Lannan, Finance and Academic Committees
- Jamie Scott, Advancement Committee
- Keith Huehls, Governance Committee

Absent board member included:

- Tim Harris, Member

ICS leadership in attendance:

- James Welter, Interim CEO and Chief Academic Officer
- Chris Ashmore, Director of IT
- Loryn Venekamp, ICMS Principal
- Deanna Dehner, ICES Principal / Corporate Enrollment Officer
- Jana Goebel, IPA Principal
- Jenn Sahagun, Director of Student Well-Being

Other attendees included Geoffrey Cherry, financial consultant.

I. Opening Items

a. Record Attendance and Guests

Attendance was confirmed by roll call.

b. Call the Meeting to Order

With six board members in attendance, KRIECH observed there was a quorum present to transact business and called the meeting to order at 6:02 p.m.

c. Review and Approve September Meeting Minutes – Vote

Meeting minutes from the September 28, 2021, Regular Board Meeting were presented and approved. Motion to approve the minutes entered by LANNAN, and second to motion was SCOTT. No objections. Unanimous approval.

II. CEO Report

a. Yellow Hat

WELTER presented information on the OEI Core Question 4 Debrief Results. WELTER shared there was a concern about the duplicated goals year over year.

b. Instructional Coaching project

WELTER presented that ICS has identified and hired 3 Instructional Coaches.

c. Beloved community Project

WELTER announced that ICS has finished the 10-month project with Beloved Community and presented that the areas of focus after the training will be attracting diverse staff, board members and fostering a sense of belonging for all students. WELTER will present the DEI resolution in November's board meeting. WELTER and VENEKAMP also explained the intent of working with the Beloved Community and the action plan.

d. Principles Report

i. ICES – (Deanna Dehner)

DEHNER reported on the current state of the Pre-K program and the Pre-K programs progress towards the desired Pathways to Quality Level 3 rating. DEHNER also reported on the progress of the new Instructional Coach and the current open roles.

ii. ICMS – (Loryn Venekamp)

VENEKAMP reported on the success of the first student-led conference, filling open positions and the benefits of the Bullseye program. VENEKAMP also reported on the current enrollment for each grade level and the challenge of replacing Ms. Roberts.

iii. IPA – (Jana Goebel)

GOEBEL reported on the strong first quarter, behavioral concerns and suspensions. GOEBEL reported on the spirit week that the student council put together, fall testing, open positions, reviewing curriculum, FAFSA meeting and current status of men and women's sports.

III. Board Chair Report

A. CEO Search Committee

KRIECH shared that she will be the chair of the CEO search process and will communicate the next steps.

B. Capital Subcommittee

KRIECH shared that BERGER will be the chair of the Capital subcommittee.

C. Masking protocols for Q2 - Vote

KRIECH presented a second quarter masking policy. WELTER reported changes to masking policy due to executive order and presented data on the change. SCOTT motioned to keep COVID-19 safety precautions in place, and DAVIDSON seconded the motion. Board member HARRIS was not present for the vote. The motion was carried. The Board and WELTER discussed concerns about the numbers of reported cases and the need for an exit strategy.

D. CEO Job Description

KRIECH shared that the job description was finalized and the board discussed the use of the word equity and what it means to ICS.

IV. Financial Report

a. September Financials

CHERRY reported on our cash position, ESSER funding, debt position, equity and our remaining lease. CHERRY also reported on enrollment funds, income, variance of wages, OEI requirements and our audit status.

V. Committee Reports

a. Governance Committee Report

i. Statements of Purpose

HUEHLS shared that each committee is responsible for completing their statement of purpose by the end of the calendar year.

ii. Board Member Recruiting

HUEHLS shared the current board recruiting needs, onboarding process and discussed board members rolling off.

b. Academic Committee Report

LANNAN shared what she observed during her 11 classroom visits at the elementary school and complimented the school culture.

LANNAN stated the need for development of the board, evaluating the calendar for academic metrics and the benefits of recognition for students and staff at the board meeting. LANNAN plans to work with the ICS leadership team to develop a recognition plan.

c. Advancement Committee Report

SCOTT shared information on the t-shirt program, the two booths at the Irvington Halloween Festival and the potential for a change in venue for the golf outing. SCOTT also expressed the need for volunteers for upcoming fundraisers (e.g. cookie dough fundraiser and golf outing).

VII. Other Business

HUEHLS inquired about the status of the Charter Schools authorizer. WELTER was asked to look into and provide an update at upcoming board meetings.

VIII. Adjourn Meeting - Vote

LANNAN made a motion for the meeting to adjourn and BERGER seconded the motion. The motion carried. The meeting adjourned at 7:53 P.M.