

Board of Governors Regular Meeting
Irvington Community Schools, Inc.

Tuesday, January 25, 2022
Irvington Community Elementary School

Pursuant to Article II, section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s Board of Governors was held on January 25, 2022, at the Irvington Community Middle School Gymnasium.

Christina Arrom, Vice President, presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 6:00 p.m.

The following board members were present and available to vote on matters presented to the board:

- Christina Arrom, Vice President
- Richard Berger, Treasurer
- Jwan Davidson, Secretary
- Jodie Lannan, Finance and Academic Committees
- Jamie Scott, Advancement Committee
- Keith Huehls, Governance Committee

ICS leadership in attendance:

- James Welter, Interim CEO and Chief Academic Officer
- Loryn Venekamp, ICMS Principal
- Deanna Dehner, ICES Principal / Corporate Enrollment Officer
- Jana Goebel, IPA Principal
- Jenn Sahagun, Director of Student Well-Being

Other attendees included Geoffrey Cherry, financial consultant.

Board members Carrie Kriech and Tim Harris were not present.

I. Opening Items

a. Record Attendance and Guests

Attendance was confirmed by roll call.

b. Call the Meeting to Order

With six board members in attendance, ARROM observed there was a quorum present to transact business and called the meeting to order at 6:00 p.m.

c. Review and Approve November Meeting Minutes – Vote

Meeting minutes from the November 16, 2021, Regular Board Meeting were presented and approved. Motion to approve the minutes entered by LANNAN , and second to motion was BERGER. The motion was carried.

II. Soaring Raven

LANNAN explained how and why the soaring Raven Award was developed.LANNAN then read the nomination and presented the award to each student that was being recognized.

- a. PreK-2nd Grade - Amy Boekankamp - nominated by teacher: Whitney Torry
- b. 3rd-5th Grade - Jaymee Myers - nominated by teacher Ms Jen Meier
- c. 6th-8th Grade - Connor Akers - nominated by teacher: Ms. Jeni Smith
- d. 9th-12th Grade - Lilly Centers - nominated by teacher Mr. Anderton and Ms. Kelley

III. Interim CEO Report

A. CFO Search Update

WELTER reported that we have two CFO candidates and they will be interviewed Tuesday, February 1.

B. Intermittent eLearning update

WELTER reported to the board the need for e-learning the previous week. Explaining that due to increased absences of staff, it wouldn't be a safe learning environment for our students.

C. 3rd Quarter Masking Recommendation - Vote

ARROM presented a second quarter masking policy. WELTER confirmed the masking policy. SCOTT motioned to keep COVID-19 safety precautions in place, and BERGER seconded the motion. The motion was carried.

IV. Board Chair Report

A. CEO Search Update

LANNAN reported that we had 27 individuals apply for the role and that 10 individuals were interviewed after completing the phone screens. LANNAN explained that the committee would be interviewing 8 external candidates and 2 internal candidates. LANNAN reported that the search committee did virtual interviews and that there would be a second round of virtual interviews to

narrow the candidates down to 2 candidates. LANNAN reported that those two candidates would be identified and presented in a town hall meeting. LANNAN also reported that there should be a job offer made by spring break.

V. Financial Report

A. December Financials

CHERRY reported that we have 106 days of cash and 400,000+ in grants. Cherry also reported accounts payable higher than expected due to last min invoices. CHERRY explained the change in reporting was needed to bring more clarity and understanding of our current finances. CHERRY reported on the Summer School payroll budget and that ICS enrollment is down but we are in good standings with OEI. LANNAN inquired about the discrepancy in the payroll budget. ARROM inquired when the info would be corrected and presented.

B. Audit

CHERRY reported that he requested an extension due to findings. CHERRY reported there was an issue with presenting documents on food services, due to CHERRY not overseeing our finances during the time in question.

VI. Committee Reports

A. Advancement Committee Report

I. Board Member Giving

SCOTT reminded the board of the expectations of giving.

II. Spring Fundraising

SCOTT reported that we will be continuing the flower sale this year and that this year's golf outing will be at Top Golf.

B. Academic Committee Report

I. February board meeting

LANNAN reported on finalizing the Soaring Ravens, updating the scorecard and the upcoming presentation from Jenn Sahagon on restorative practices.

C. Finance Committee Report (RB) 3 min.

I. Statement of Purpose - Vote

BERGER presented the Finance Committee's statement of Purpose. SCOTT motioned to accept the statement, and LANNAN seconded the motion. The motion was carried.

II. Orbital Consulting Agreement

BERGER reported that there is an agreement in place.

III. Capital Committee Report

BERGER reported that the Capital Committee had their first meeting and discussed school improvements.

D. Governance Committee Report

I. Statements of Purpose - Vote

HUEHLS presented the Governance Committee's statement of Purpose. LANNAN motioned to accept the statement, and SCOTT seconded the motion. The motion was carried.

II. Board Member Recruiting Reminder

HUEHLS reported that the board will need three new board members.

VII. Other Business

VIII. Adjourn Meeting - Vote

HUEHLS made a motion for the meeting to adjourn and BERGER seconded the motion. The motion carried. The meeting adjourned at 7:00 P.M.

