

Board of Governors Regular Meeting
Irvington Community Schools, Inc.

Saturday, November 5, 2022
Irvington Community Middle School

Pursuant to Article II, Section 5 of the bylaws of Irvington Community School, Inc. (the “corporation”), a regular meeting of the corporation’s Board of Governors was held on November 5, 2022, at the Irvington Middle School Gymnasium.

Carrie Kriech, Board Chair, presided over the meeting and, finding that proper notice of the meeting had been given under I 5-14-1.5 et seq., called the meeting to order at 9:01 a.m.

The following board members were present and available to vote on matters presented to the board

- Carrie Kriech, Board Chair
- Richard Berger, Member
- Jodie Lannan, Treasurer
- Tim Harris, Member
- Jamie Scott, Member

The following board members were not present and available to vote on matters presented to the board

- Christina Arrom, Vice Chair
- Jwan Davidson, Board Secretary

ICS leadership in attendance

- Hans Lassiter, CEO
- Deanna Dehner, CAO
- Jana Goebel, IPA Principal
- Karen Linn, SPC
- Sherrian McGaw, HR Director
- Chris Ashmore, Director of IT
- John Westfall, ICES Principal

Other attendees included Gracie Rosson, the Executive Assistant.

I. Opening Items

a. Record Attendance and Guests

Attendance was confirmed by roll call.

b. Call the Meeting to Order

With five board members in attendance, Carrie observed there was a quorum present to transact business and called the meeting to order at 9:02 a.m.

c. Review and Approve September Meeting Minutes - Vote

Meeting minutes from the September 28, 2022, Regular Board Meeting were presented and approved. Motion to approve the minutes entered by LANNAN and BERGER second the vote. The motion passed.

II. Board Chair Report

a. Balanced Scorecard - Vote

Deanna discussed the Balanced Scorecard history; developed to measure overall success of the school. Academic excellence includes graduation rates, advanced placement credits, individualized student target growth in math and reading, ILEARN scores, and IREAD pass rates. Finance reports were adjusted for this school year. Culture includes student and parent satisfaction. Motion to approve the scorecard entered by SCOTT and HARRIS second the vote. The motion passed.

b. OEI Renewal Update

The Leadership Team has been working on the OEI Renewal Application. A renewal meeting took place this past week. The hearing and results for renewal is scheduled for December 6th.

III. CEO Report

a. Lassiter

Commended team for their performance during the OEI Renewal Application. Moving forward, the goal for ICS is to focus and narrow in on goals and current Initiatives. The Making Schools Work Comprehensive Needs Assessment is scheduled for January 9-13th. A Top Golf outing is scheduled for December 4th to celebrate ICS success. The search for CFO has been reopened. The Strategic Plan needs to be amended and revised. The Halloween Festival was smooth and successful.

b. Special Projects Coordinator - Vote

Introduction of new Special Projects Coordinator, Karen Linn. Motion to approve the new SPC entered by BERGER and SCOTT second the vote. The motion passed.

IV. Finance Report

a. September Financials

Nothing stands out in the Balance Sheet that would be a concern. There are grant variances due to timing issues. Income statement: a little under budget on our funding, but not extensive. Salaries, wages, and tips are down due to position openings. We are over in the classroom instruction number. Financial metrics have all been met.

V. Committee Reports

a. Governance Committee Report

Christina is not present to give a report.

i. Background check form

All board members are required to submit a background check.

ii. ICS Meal Charge Policy - Vote

Updates reflect timelines and federal requirements. Motion to approve the new ICS Meal Charge Policy entered by LANNAN and HARRIS second the vote. The motion passed.

b. Academic Committee Report

i. Monthly meeting update

Discussion around honoring the Soaring Ravens. Students will be publicly acknowledged at the November 30th board meeting.

c. Advancement Committee Report

i. Monthly meeting update

With this being the 20th anniversary of ICS, we want to focus on the Top Golf event and other celebratory initiatives and ideas. We are looking for additional baskets, craft items, silent auction items, raffle prizes, etc. From a sponsorship level, we are looking for a key community partner/corporate sponsor. Continuously looking for committee members as well.

VI. Other Business

a. SRO Opening

Discussed salary and other creative measures to make this a more desirable position. Full board agreement to bump the salary from \$54,500 to \$60,000.

VII Closing Items

a. Adjourn meeting – Vote

Motion to adjourn meeting entered by HARRIS, second to motion was BERGER. The motion passed. The meeting adjourned at 10:03 a.m.