



Irvington Community School, Inc.

Department of Human Resources

Email: hr@ics-charter.org

Fax: 317.357.3786

VOLUNTEER BACKGROUND INVESTIGATION AUTHORIZATION FORM Notice Regarding Background Investigation

A background investigation report, including information concerning your identity confirmation, motor vehicle record, and criminal background check, will be obtained regarding your current and/or continued involvement and volunteering with Irvington Community School.

Should any adverse action need to be taken regarding your involvement with Irvington Community School, based in whole or in part on the information contained in any investigative consumer report, you have the right to request disclosure of the nature and scope of the report. Please be advised that the investigative consumer report obtained with regard to applicants for volunteer services is conducted by Safe Hiring Solutions LLC, P.O. Box 186, Crawfordsville, IN 47933 888-215-8296.

By signing below, I, _____, hereby voluntarily authorize Irvington Community School to obtain either a consumer or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my application for volunteer services at Irvington Community School. I understand that I have rights under the Fair Credit Reporting Act, including the rights discussed above.

Print Name (Last, First, MI) _____ / ____ / ____
Date of Birth (MM/DD/YYYY)

SSN #: ____ / ____ / ____ Phone number: _____

Email Address: _____

Current Address: _____

City: _____ State: _____ Zip: _____

I am volunteering to help:

- Chaperone field trips
- Volunteer during school hours
- Volunteer for school events
- Assist with/provide service learning opportunities for students

Signature _____ Date _____

Irvington Community School, Inc. Campuses:

Irvington Community Elementary School: 6705 E. Julian Avenue, Indianapolis, IN 46219 / 317.357.5359 / (f) 317.357.9752
Irvington Community Middle School: 6040 E. Pleasant Run Pkwy. S. Drive, Indianapolis, IN 46219 / 317.357.3770 / (f) 317.357.3860
Irvington Preparatory Academy: 5751 E. University Avenue, Indianapolis, IN 46219 / 317.357.3770 / (f) 317.357.3786